



LoBEG – North East Area

Minutes of Meeting

Meeting Date: 07/02/2017 **Time:** 13.45

Venue: London Borough of Enfield Civic Centre

Minutes by: Declan Lynch

Status: - **DRAFT**

				Attendance Register 2016/17					
	Name	Borough	Position	April 16	June 16	Aug 16	Oct 16	Dec 16	Feb 17
1	Declan Lynch (DL)	Waltham Forest	Area Chair	✓	✓	✓	✓	✓	✓
2	Alwarsamy Rengamannar (AR)	Newham	Member	A	✓	✓	A	A	✓
3	Unal Mehmet (UM)	Redbridge	Member	✓	✓	✓	✓	✓	A
4	Graham Nicholls (GN)	Barking & Dagenham	Member	A	✓	A	A	A	A
5	Demos Kettenis (DK)	Barking & Dagenham	Member	A	✓	✓	A	A	A
6	John Yiangou (JY)	Haringey	Member	A	✓	A	✓	✓	A
7	Tony Isaac (TI)	Havering	Member	A	A	✓	✓	✓	✓
8	Steve Rowland (SR)	Enfield	Member	✓	✓	✓	A	✓	✓
9	Richard McFarlane (RM)	LoBEG	Package Leader	✓	✓	A	✓	✓	✓
10	Joe Figurado (JF)	LoBEG	Deputy Package Leader	✓	A	✓	✓	A	✓
11	Bhavin Shah	FSW	LoBEG Assistance	A	✓	✓	✓	✓	A
12	Sanjiv Uppal (SU)	TfL	Guest	A	A	A	A	A	A
13	Nick Burgess (NB)	LuL	Guest	A	A	A	A	A	A
14	Siddikur Rahman (SRa)	TfL	Guest	A	A	A	A	A	A
15	Fouad Khazen	Enfield	Member	A	A	✓	✓	✓	✓
16	Duro Basic	TfL	Guest	A	A	A	✓	A	A
17	Alex Hamilton	Network Rail	Guest	A	A	A	✓	A	A

18	Stephen Loynes	Barking & Dagenham	Member	A	A	A	A	✓	✓
19	Colin Payne	Barking & Dagenham	Member	A	A	A	A	✓	A
20	John Royd	Arcadis	Guest	A	A	A	A	✓	✓



Distribution List:

- a) All above
- b) Executive Committee
- c) Final minutes to be placed at LoBEG.Com member's area.

LoBEG North East Area Meeting 07/02/17

MINUTES

1.0 Introduction & Attendance Register	
2.0 Apologies	
Apologies received from Unal Mehmet and John Yiangou.	
3.0 Approval of Minutes	
Minutes approved.	
4.0 Matters Arising	
5.0 LoBEG Executive meeting feedback (DL)	
5.1 Latest meeting <ul style="list-style-type: none"> Last meeting took place on 26th January 2017 and was well attended. Next meeting scheduled for 9th March 2017. 	ALL
5.2 LoTAG <ul style="list-style-type: none"> LoTAMB (LoTAG Asset Management Board) has been merged into LoTAG (London Technical Advisors Group). LoBEG is a sub ground of LoTAG and the LoBEG Chair sits on the LoTAG board. LoTAG requested to see the LoBEG accounts. LoBEG Executive to consider this request. 	
5.3 LoBEG.com <ul style="list-style-type: none"> Following the hacking via a Russian Server, it was decided to issue individual accounts to LoBEG.com rather than a generic account to improve security. 	

<ul style="list-style-type: none">• There was a potential issue with this approach with TfL but it has now been resolved.• Members to receive email with joining instructions in due course.																									
<p>5.4 LoBEG Subscriptions – Treasury Report</p> <ul style="list-style-type: none">• Waltham Forest, Newham, Redbridge, and Barking & Dagenham have paid their 2016/17 subscriptions.• Haringey and Enfield subscription outstanding. SR assured Enfield has paid its 2016/17 subscription.• There has been a number of Boroughs that have not paid and this resulting in a serious shortfall in LoBEG accounts. Members must make sure its Borough as paid its subscription.• Nicky Moodley is stepping down as Treasurer. Mark Earle has offered to continue as the role.	SR																								
<p>5.5 Annual General Meeting</p> <ul style="list-style-type: none">• AGM is set for 12th May 2017 at the Sherlock Holmes Park Plaza.• Elections will be taking place at this AGM for the roles of Chair, Deputy Chair, Secretary, Treasurer, Package Leader and Deputy Package Leader.• Members encouraged to stand for election.																									
6.0 LoBEG / Network Rail Working Group																									
<p>6.1 Latest meeting</p> <ul style="list-style-type: none">• Latest meeting took place on 14th November. JF has distributed minutes and please note any actions.• Anglia member was not in attendance for this meeting.• Next meeting pencilled in for 14th March 2017.	JF																								
<p>6.2 BridgeGuard3 Refunds – Members need to chase NR for refunds</p> <p>Current status of refunds below from members:</p> <table><tr><th>Borough</th><th>Refund</th><th>Status</th></tr><tr><td>Barking & Dagenham</td><td>£9949.17</td><td>Agreed, awaiting refund</td></tr><tr><td>Enfield</td><td>£2320.01</td><td>Refunded</td></tr><tr><td>Haringey</td><td>£0.00</td><td>No refund due</td></tr><tr><td>Havering</td><td>£7274.12</td><td>Agreed, awaiting refund</td></tr><tr><td>Newham</td><td>£26847.74</td><td>Agreed, awaiting refund</td></tr><tr><td>Redbridge</td><td>£0.00</td><td>No refund due</td></tr><tr><td>Waltham Forest</td><td>£12417.04</td><td>Agreed, awaiting refund</td></tr></table> <p>Details of refund process:</p> <ul style="list-style-type: none">• All members to agree with Network Rail estimate and contact for a refund:<ul style="list-style-type: none">○ Kafui Klutse (Kafui.Klutse@networkrail.co.uk) and copy		Borough	Refund	Status	Barking & Dagenham	£9949.17	Agreed, awaiting refund	Enfield	£2320.01	Refunded	Haringey	£0.00	No refund due	Havering	£7274.12	Agreed, awaiting refund	Newham	£26847.74	Agreed, awaiting refund	Redbridge	£0.00	No refund due	Waltham Forest	£12417.04	Agreed, awaiting refund
Borough	Refund	Status																							
Barking & Dagenham	£9949.17	Agreed, awaiting refund																							
Enfield	£2320.01	Refunded																							
Haringey	£0.00	No refund due																							
Havering	£7274.12	Agreed, awaiting refund																							
Newham	£26847.74	Agreed, awaiting refund																							
Redbridge	£0.00	No refund due																							
Waltham Forest	£12417.04	Agreed, awaiting refund																							

<p>in JF</p> <ul style="list-style-type: none"> NR will send a Purchase Order to each Borough. The Borough will then produce an invoice unique number. NR will make payment. Once Borough has made payment then this money must be transferred to TfL. Members are encouraged to contract NR to chase up refunds. 	ALL
<p>6.3 Network Rail Senior Asset Structures Engineer – Alex Hamilton</p> <ul style="list-style-type: none"> Michael Evans has taken over the role from Alex Hamilton. Michael Evans is due to attend the Asset Management Working Group to help devise a standard to satisfy both Network Rail and the Highways Authorities. <p><i>Notes from October 2016 meeting:</i></p> <ul style="list-style-type: none"> <i>Alex Hamilton is the senior structures engineer for the Anglia Route. The majority of the LoBEG NE Sector road over rail bridges fall in the Anglia Route.</i> <i>AH wants a closer working relationship between the Boroughs and Network Rail.</i> <i>All Boroughs have been given Dashboard access to view inspections of Network Rail structures in the Anglia Region. If members do not have access please email Alex Hamilton directly. (Email: Alex.Hamilton@networkrail.co.uk)</i> <i>AH proposed a system by where Network Rail will examine the underside of a bridge structure over the railway with a recharge for the Boroughs. The advantage for both parties is that it will be significantly cheaper and simpler than Boroughs securing possessions through Asset Protection.</i> <i>There needs to be some discussion over standards as Network Rail and LoBEG/BCI use different standards. However, all members agreed that this should be easily overcome.</i> <i>RM invited AH to the LoBEG Asset Management Working Group to establish specification.</i> <i>AH will be using the Anglia Region as pilot which could rolled out to the other Network Rail regions.</i> 	BS
<p>6.4 Control Period 6 – 2019 to 2024</p> <ul style="list-style-type: none"> Members urged to give any requirement for road over rail bridges to JF to ensure they are included in work streams. Members must include the Network Rail ID on any correspondence. Lianna Barrow (lianna.barrow@networkrail.co.uk) is compiling the lists. However JF is coordinating the works to ensure a London-wide approach and will be focusing on BE4 failures. 	
7.0 LoBEG /London Underground Working Group	
7.1 Annual LoBEG – LUL Working Group Meeting	

<ul style="list-style-type: none"> Malcolm Smith is meeting LUL in March and asked for any queries from members. No members had any specific LUL queries. DL will pass on minutes of the meeting. 	
8.0 LoBEG Package Update – RM	
8.1 2016/17 Allocation <ul style="list-style-type: none"> LoBEG's 2016/17 budget was £13.1m and £4.1m was taken forward to 2017/18. The balance of £9.0m working budget for 2016/17. B6 recommendation £7.0m with £2.0m provision for H&F Bridge. Members to note it is possible to still bid for Assessments and Interim Measures for structures on the BPRN and Bus Routes. Now members have notified the B6 recommendations through the BridgeStation (no-replay email) For all new bids recommended at B5 – members need to make the TfL portal Bids. 	
8.2 2017/18 Bids <ul style="list-style-type: none"> LoBEG is working on a budget of £6.5M, to be confirmed by TfL in March. Members encouraged to put bids on the Portal in advance of selection by LoBEG. 	ALL
8.3 Bids for 2017 – 2020 <ul style="list-style-type: none"> LoBEG has produced report showing full Strengthening Programme costing £150M lasting 10 years. Settlement expected to be about £9M in 2017/18, but reducing thereafter. Awaiting confirmation on OSM, Re-assessments and BCI projects 	ALL
9.0 LoBEG – Asset Management Working Group – RM	
9.1 Asset Management <ul style="list-style-type: none"> Guidance note from LoBEG produced for Boroughs who want to use BridgeStation for Whole of Government Accounts (WGA) Depreciated Replacement Costs (DRC). The note explains that BridgeStation produces the same values as the CIPFA website. RM encouraged all members to attend the Asset Management Working Group, and preferable become a Project Sponsor. The next meeting takes place at 10am at the Railway Industry Association, Hyde Park Corner. Full updates on LoBEG.com 	ALL
9.2 BridgeStation Training <ul style="list-style-type: none"> Training planned in March 2017 to include Life Cycle Planning 	

and Toolkit	
9.3 BCI Progress 2016/17 Phase 3.2 <ul style="list-style-type: none"> • All boroughs have responded to Abdul Hilmy's email regarding bridge inspections. Enfield will be carrying out its own inspections, possible Newham. • Inspections will be procured via Capita 	ALL
9.4 BCI Progress 2017/18 Phase 3.3 <ul style="list-style-type: none"> • As TfL is currently not committed, RM has stopped Capita working on Phase 3.3 • All members present agreed they wanted the continuation of the BCI programme to provide good background data for the structures stock. • RM will be taking this forward with TfL. 	
10.0 Borough Scheme Progress	
10.1 Barking and Dagenham – Stephen Loynes and John Royd <u>2016/17 Inspections</u> LBBDD has instructed Arcadis to undertake 27No (19 GI, 7PI, 2 road over rail – 7GIs and 2PIs completed) inspections and upload to Bridgestation and this is currently underway. <u>2017/18</u> Inspection programme is 15No GI and 8No PI. <u>Station Parade</u> Working with Network Rail to restart project. JR asking for 2014 report, investigate thoroughly and assess whether its suitable for the Council. <u>Applications</u> Rom Bridge – Parapet failing Maynesbrook Culvert - £35k. Structure on BPRN with no previous assessment. Ballards Road Culvert – Failing BD21/01 assessment RM asked for full justification for schemes. <u>LoBEG.com Details</u> LBBDD to send contact details to BS to update on LoBEG.com	
10.2 Enfield – Steve Rowland <u>Phase 3.2 BCI inspections - £51k</u> <ul style="list-style-type: none"> • Inspections ongoing and due to be finished in January 	
10.3 Haringey – John Yiangou – Absent Update via email: Awaiting for final account for Wightman Road Bridge from NR, funding	

<p>now deferred to 17-18.</p> <p>Station Rd bridge is now being retendered as only one tender received and program to commence works in Nov 17 for 6 months.</p> <p><u>Station Road Bridge Strengthening – Haringey owned Structure</u></p> <ul style="list-style-type: none"> • 2016/17 Allocation £100k • Tenders received approx. £1.5M (increase from £1.2M) excluding statutory utility diversions and fees. Total scheme closer to £1.8M • JY said he cannot formally appoint contractor until 2017/18 funding has been confirmed. • RM states all projects have annualised budgets. <p><u>Wightman Road Bridge Strengthening - NR owned Structure</u></p> <ul style="list-style-type: none"> • Expected allocation is £2.3M (decrease from £2.65M) with £2M already spent • Awaiting final account from Network Rail 	
<p>10.4 Havering – Tony Isaac <u>£53k allocation for 12 assessments</u></p> <ul style="list-style-type: none"> • Programme back on track and will be completed on time and budget. <p><u>Marsh Way Railway bridge</u></p> <ul style="list-style-type: none"> • Bridge joints replaced in January and information on BridgeStation. • TI to email JF/RM outlining issues with the structure. 	
<p>10.5 Newham - Alwarsamy Rengamannar <u>Gorse Bridge (A11) - £20k</u></p> <ul style="list-style-type: none"> • Renewal of Expansion joint (£20K allocation): Works completed and awaiting invoice. <p><u>BCI Inspection Programme - £30k</u></p> <ul style="list-style-type: none"> • Inspections completed and uploaded. Capita checking inspections. 	
<p>10.6 Redbridge – Unal Mehmet Absent <u>Hainault Street Bridge – NR owned structure</u></p> <ul style="list-style-type: none"> • 2016/17 allocation £70k has been withdrawn and put in next year due to slowness in scheme. • Three assessments have been carried out on structure. • Bridge has a 7.5T weight limit with a BE4 pass. <p><u>Hollybush Bridge</u></p> <ul style="list-style-type: none"> • Works costing approx. £250k (increase from £130k) 	

<ul style="list-style-type: none"> • <i>Replacing masonry parapet. Contractor Goldhawk is carrying out the design work.</i> • <i>Works have been delayed.</i> • <i>LUL interested in scheme and may use is successful.</i> 	
<p>10.7 Waltham Forest – Declan Lynch</p> <p><u>Wadham Road Viaduct</u></p> <ul style="list-style-type: none"> • 2016/17 allocation £75k • Tenders return – CRL awarded contract • Possessions planned for w/c 13th March. <p><u>Blackhorse Lane Culvert</u></p> <ul style="list-style-type: none"> • 2016/17 allocation - £50k • Trench excavated during October half term • Draft report due in December, final report February 2017. <p><u>Coppermill Stream</u></p> <ul style="list-style-type: none"> • 2016/17 allocation - £35k • Works completed in September and final account paid. 	
11.0 Transport for London – Duro Basic not present	
<p>11.1 Staff update</p> <ul style="list-style-type: none"> • Paul Brailsford is leaving. Siddikur Rahman will taking over his post. 	
12.0 Thames Crossing Group	
<ul style="list-style-type: none"> • No update 	
13.0 Bridge Strikes Group	
<ul style="list-style-type: none"> • No update 	
14.0 Any other business	
<p><u>14.1 Works over watercourses</u></p> <ul style="list-style-type: none"> • DL asked who is responsible for clearance of watercourse underneath a structure. Previous EA guidance states the riparian owner – i.e. the bridge owner – is responsible. However, the blockage could be caused upstream. • SR stated it is the bridge-owners responsibility. Enfield have a large number of watercourses in their borough and carries out desilting in the watercourses. 	
15.0 Date of Next Meeting	
<ul style="list-style-type: none"> • Tuesday 4th April 2017, Enfield Civic Centre, Meeting Room 6 (Top of main stairs turn left first room on the right) 	